Asia Art Libraries and Archives Meeting

Date: 25 January 2019

Time: 15:00-17:30

Venue: Boardroom 2 in Core C of Cyberport 3, Cyberport, Hong Kong

In Attendance:
- In person: Kevin Forkan (M+/Chairperson), Angharad McCarrick (M+), Alan Yu (M+), Rebecca Yiu (M+), David Smith (Asia Art Archive), Elaine Lin (Asia Art Archive), Farah Wardani (National Gallery Singapore), SHEN Cheng (OCAT Beijing), Chien-yu LIN (Taipei Art Economy Research Center)
- Dial-in: Chu Chu Yuan (Singapore Art Museum), Anusha Yadav (Indian Memory Project)

Apologies:
Romi (SALT), Yang Yeung (Soundpocket), Gregory Galligan (Thai Art Archives)

Proceedings:

1. Introductions: each of the participating organisations introduced themselves and their work.

2. Remit of the organisation: there was a discussion on what would the purpose of the organisation. The following key points were agreed:
   - To have a means of communication and sharing so that organisations were not working in isolation when there is expertise available in the region.
   - Agreed to use the Slack channel in preference to emails.
   - To have a repository of international standards and guidelines that can be shared to help organisations in the region: the idea of putting in place an organisational website to hold these documents was discussed.
   - To examine the idea of putting in place archival standards/guidelines that reference international standards but that are specifically tailored to art archives (especially contemporary art/new media).
   - Discussion on the desirability of a regular conference.
   - Agreed that meeting participants would examine their networks and invite other relevant bodies to join the organisation.

3. Structure of the organisation: there was a discussion about the two main options for an organisational structure, a looser association without a legal entity, or an organisation that is incorporated in a jurisdiction, with a legal identity, accounts etc.
   - Agreed that it would be good to work towards a more formal, incorporated organisation.

4. Financing of the organisation: agreed that the examination of this would be done alongside the examination of the best structure for the organisation.

5. Formation of working groups: agreed to form two working groups
   - Group 1: research on possible communication channels with members, website and resources sharing, and short-term issues. Angharad McCarrick and Elaine Lim are the initial members of this group.

- Group 2: research on constitutions, organisation setup and long-term issues. Farah Wardani, Kevin Forkan, and Alan Yiu are the initial members of this group.
- Noted that the group memberships are open to anyone else who wishes to contribute.
- Group conversations will take place in channels on the overall Slack channel and will be viewable by all (not just group members).

6. Name of the organisation: it was suggested and provisionally agreed that the name of the organisation would be Art Libraries and Archives Network Asia (ALANA).

7. Next meeting and meeting schedule:
   - Next meeting likely to be a fully virtual meeting, date to be agreed but probably late April.
   - Ambition to hold four meetings a year, mostly virtual although some may be hosted.

Actions

1. Reorganise the Slack channel and resend Slack invites (Kevin)
2. Send the list of organisations to which the initial invitation to establish the organisation was sent (Kevin)
3. Create a poll to understand members' needs (Angharad)
4. Create a poll to set date for next meeting (Angharad)
5. Both working groups to begin work and report back to next meeting